

Carbon Reduction Plan

Supplier name: Ecctis Ltd

Publication date: 4 June 2024

Commitment to achieving Net Zero

Ecctis Ltd is committed to achieving net zero emissions by 2040.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

The figures included in this Carbon Reduction Plan are mainly estimated. For most of the data the methodology used is spend based calculation. Where the actual data is available, for Scope 1 and 2 for example, we have used that data.

Baseline Year: 2023							
Additional Details relating to the Baseline Emissions calculations.							
2023 is the first year that Ecctis Ltd reported upon emissions and thus this year is regarded as our Baseline Emissions year.							
Baseline year emissions: 2023							
EMISSIONS	TOTAL (tCO₂e)						
Scope 1	17						
Scope 2	22						
Scope 3 (Included Sources)	1677 The breakdown of Scope 3 sources is shown in the table below: <table border="1"><thead><tr><th>Scope 3 source</th><th>tCO₂e</th></tr></thead><tbody><tr><td>3.1 Purchased Goods & Services</td><td>784</td></tr><tr><td>3.2 Capital Goods</td><td>61</td></tr></tbody></table>	Scope 3 source	tCO ₂ e	3.1 Purchased Goods & Services	784	3.2 Capital Goods	61
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3.1 Purchased Goods & Services	784						
3.2 Capital Goods	61						

	3.3 Fuel and energy related activities (not included in scope 1 or scope 2)	5
	3.4 Upstream transportation and distribution	0
	3.5 Waste generated in operations	3
	3.6 Business Travel	344
	3.7 Commuting & Homeworking	111
	3.9 Downstream transportation and distribution	349
	3.15 Investments	20
	Emissions associated with Sources 3.4, 3.8, 3.10, 3.11, 3.12, 3.13 and 3.14 were all estimated to be 0.	
Total Emissions	1716	

Current Emissions Reporting

Reporting Year: 2023 see above	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	17
Scope 2	22
Scope 3 (Included Sources)	1677 The breakdown of Scope 3 source is shown in the table above.
Total Emissions	1716

Emissions reduction targets

To continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 1287 tCO₂e by 2028. This is a reduction of 25%.

Ecttis Ltd aims to cut operational emissions (scope 1 and 2) to net zero by 2030 and halve emissions from our value chain (scope 3) by 2034, before achieving net zero across our entire footprint by 2040.

Future plans for carbon reduction

Premises

We will continue to evaluate efficiency opportunities to minimise energy and resource use in our offices. At the next opportunity we will be switching our energy supplier to one that supplies only 100% renewable energy. Thereby eliminating the carbon footprint associated with Scope 1 and Scope 2.

Operations

We will continue to investigate efficiencies across our operations and explore how to reduce our environmental impact.

In particular, we will continue to prioritise virtual meetings and use of trains and public transport for business travel. When flights are required, we will be encouraging the most carbon-efficient options. We will be encouraging our employees to use low-carbon accommodation when they travel for business.

Ecttis already encourages employees to adopt environmentally friendly options when working from home and we will continue to share best practice. We will undertake feasibility studies into identifying low-carbon energy suppliers and encourage employees to consider using them.

Suppliers

We will be contacting our suppliers to encourage them to halve their greenhouse gas emissions before 2030 and this will be publicly stated on our website and in our Supplier Emission Declaration, published on our website.

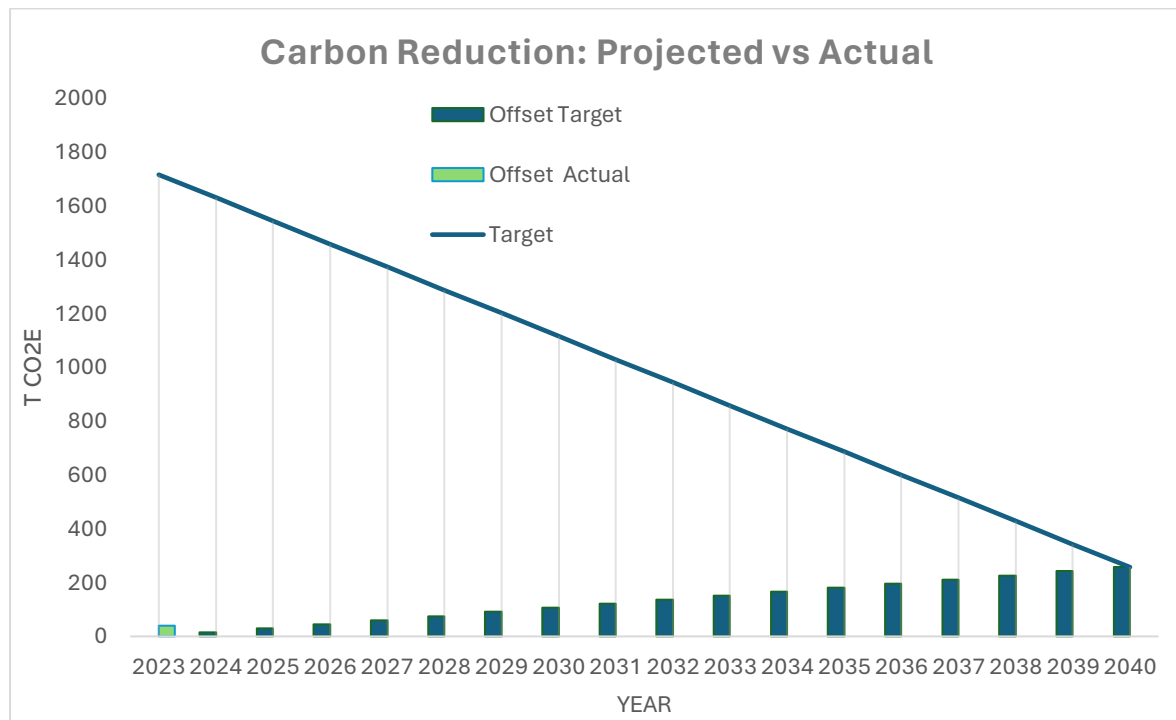
Costs associated with downstream transportation and distribution for our services, and in particular postal services, account for the biggest single area of emissions. A dedicated meeting of our senior leadership team will meet in 2024 to reduce emissions associated with this area without impacting on the services we deliver to our customers.

We will be engaging with our key suppliers in 2024 to encourage them to reduce their carbon emissions in line with our Supplier Emission Declaration and our Supplier Code of Conduct.

Offsetting

Ecctis will be taking steps to reduce emissions that it controls and associated with our supply chain. Any residual emissions will be offset using the scheme identified by the Environment Agency.

Progress against these targets can be seen in the graph below. As 2023 is Ecctis' baseline emissions year, "Actual" data is pending.



Carbon Reduction Projects

We recognise the climate emergency and acknowledge the unacceptable risks it poses globally, and also locally, to the future of our environment, our livelihoods, our homes and our town. By joining CheltenhamZero we commit to tackling the climate emergency head on, doing our part within our organisations and working collaboratively to support the shift to net zero emissions.

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2023 baseline.

- Creating an Environment Group to raise awareness and encourage best practice across the company.
- Adopting and implementing energy saving practices and technologies, such as installing LED light bulbs, installing automatic lighting controls, and presence detectors lighting controls.

- Operating a hybrid working policy, significantly reducing emissions associated with commuting.
- Assessing where external meetings and events can be held effectively online to reduce unnecessary travel.
- Centralising the booking for international travel through a designated travel agent, thereby ensuring that our Sustainable Travel Policy is followed. Additionally, all international travel is offset using the Trees4Travel initiative.
- Embedding the waste hierarchy of Rethink, Re-use, Reduce and Recycle into all procurement and waste management procedures.
- Encouraging a reduction in the use of paper by offering electronic statements as a default to our customers, eliminating all printing unless absolutely necessary and strongly discouraging the printing of emails sent from Ecctis.
- Raising awareness of the Environmental and Sustainability Policy amongst Ecctis staff and anyone working on behalf of Ecctis to ensure they understand the environmental impacts of their roles and how to minimise these.
- In 2023 Ecctis supported the Gloucestershire Wildlife Trust with launching their Nature Tots initiative, a programme aimed at pre-school children promoting greater confidence in the outdoors, physical and social development, and an interest in the natural world. Ecctis will continue to support Gloucestershire Wildlife Trust in 2024.
- Using an online platform to track and record carbon emissions. This platform shares best practice from across the country and also enables us to identify suppliers who can help reduce our carbon emissions.

In the future we intend to implement further measures such as:

- Financially supporting employees switching to lower emissions forms of commuting, such as salary sacrifice schemes and electric vehicle leasing schemes.
- Promoting car-pooling and lift sharing initiatives.
- Engaging with suppliers to encourage them to halve their greenhouse gas emission before 2030.
- Reviewing the company's investments with a view to embracing sustainable investments which benefit the environment.
- Choosing products that use less electricity and that have a low carbon footprint.
- Extending our replacement cycles for replacement of IT equipment from 3 years to 5 years, thereby reducing the amount of equipment purchased, where technically viable.
- Embracing sustainability and environmental impact in all decisions on the procurement of services and goods.
- Launch a home office stewardship programme to support employees working from home to be able to make informed choices about energy suppliers, using recycled home office consumables, and ordering of office stationery centrally to reduce environmental impacts.
- Reusing, repairing and recycling equipment to ensure that our waste, particularly our IT waste, is as low as possible.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body). Namely, the Statutory Board of Ecctis Ltd.

Signed on behalf of the Supplier:



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Position: Chair.....

Date: 04/06/2024.....

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>